

**PWCP CALLED MEETING  
CONFERENCE CALL  
NOVEMBER 16, 2019**

**Attending:** Sharon Williams, Gloria White, Beth Timmons, Jennifer Jonas, Olga Malave, Del Alich, Barbara Joyce and Debbie Horn.

**Call to Order** – Sharon Williams called the meeting to order at 2:03 p.m. with prayer, asking God to be with us during this time of uncertainty and to grant us grace as we reach out to one another with kindness.

Overview of current events was deferred to the end of the meeting.

**Audit -** Sharon reported that it is uncertain when the last audit was performed but believes it may have been before Karen Hamilton was Moderator. The By-laws direct that an audit must be performed yearly. Accordingly, Sharon will reach out to Karen Daniels, retired Central Florida Presbytery employee with a background in finance to conduct an audit. For her services she will be paid a stipend to be determined and voted on by council. Moderator of the Synod, Sandra Winslett has offered assistance with both the audit.

**Treasurer's Quarterly Report:** Jennifer Jonas

- Jennifer provided a detailed quarterly report in anticipation of the meeting showing a deficit of \$163.28 for the quarter but a profit of \$1,493.12 year-to-date.

**Moderator's Report:** Abbie VanDenBerg has resigned as Moderator and Sharon Williams will assume that position until a new moderator is in place in 2021. Her focus will be to straighten out the finances of PWCFP, update the By-laws and help to stabilize the churches.

***Immediate arrangements will be made with Abbie VanDenBerg (outgoing Moderator) and Jennifer Jonas (Treasurer) to remove Abbie from the bank account and add Sharon Williams as a signatory on the account. Abbie will also be asked to resign as web master and to release all passcodes to Sharon Williams.***

A Search Committee will be convened to begin the search for a Moderator Elect. The Committee, per the By-laws, will consist of the District Coordinators, from whom a Chair will be selected. Beth Timmons was suggested as an excellent Chair if the time is available to her.

**District 5 Coordinator:** In anticipation of the resignation of Karen Hamilton as District 5 Coordinator, Brenda Tompkins has agreed to assume the position. She will also

assist Sharon Williams, as needed, by attending Presbytery Meetings when Sharon is unable to do so.

**By-Laws:** The following will be asked to review and recommend changes to the By-Laws so that they can be voted on at the Annual Gathering on January 25, 2020.

- ***Olga Malave – Will combine and edit Cultural Diversity and Peace & Justice.***
- ***Jennifer Jonas will review and recommend edits to Article X, Finances***
- ***Beth Timmons will review and recommend edits to District Coordinators.***

***Executive Session:*** The council went into executive session for 30 minutes. Minutes were not recorded.

Respectfully submitted,  
Debbie Horn